**DION Grant Application: Winter 2022**

All PhD candidates, Postdocs and other temporary scientific employees at any NTNU campuses are eligible to apply for a grant (up to 2000 NOK) to cover expenses related to organizing activities that create opportunities for PhD students and post-docs to network, learn, and enrich their experience. Please note that Master degree students are NOT eligible. If there are applicants from Trondheim, Gjøvik and Ålesund, DION will prioritize granting one at each of the three cities. Since it is soon festive season, we also appreciate Christmas/ Hanukkah/Winter Solstice themed events!

DION will give preference to applications which are targeted towards an open audience. Applications for the exclusive benefit of one department or faculty will still be accepted but applications that are accessible for all DION members will be prioritized.

Rules:

1. The deadline for sending the application is 23:59 CET 15 November, 2022. Applications will be

evaluated by DION board members. You can apply via this form filling out all mandatory fields.

2. Funding should be used by the end of December, i.e. until 30.12.2022 23:59 CET.

3. **The organizers are expected initially to cover the costs of the event and then seek reimbursement of the costs from DION. No a priori funding is given**.

Please note that the receipts and all reimbursement documents should be submitted to DION before 30th December 2022. Reimbursement of the costs is not guaranteed if it comes later.

4. In case of approval of the grant, the organizers should promote DION by making it a co-host of the Facebook event. A DION board member will be assigned to each approved application, and the organizers will liaise with them about the event.

5. Please note that the maximum amount DION can reimburse is **2000 (two thousand) NOK. If overall cost of the event exceeds 2000 NOK, it is organizer’s sole responsibility to get extra funding from other sources**. Any requests for more than 2000 NOK from DION will be automatically declined.

We also highly encourage those interested to apply as a group, although grant applications by individuals remain welcome.

\* Required

1. **Email address \***
2. **Event title \***
3. **Event description \* (max. 200 words)**
4. **Approximative Date of event \* (Month, Day, Year)**
5. **Start of event (ex. 8.30 am)**
6. **End of event (ex. 8.30 pm)**
7. **Estimated participant group size and target group \***
8. **Requested budget from DION grant (max. 2000 NOK) \***
9. **Estimated budget for the whole event**
10. **The event will be organized \*** Please type ‘x’ in one of the boxes

[ ] by me alone

[ ] In a group (min. 2 people)

1. **Name/s of organizer/s\***
2. **Affiliation (Faculty/ Department) of main organizer \***
3. **I have understood the terms and conditions of the DION grant and assure the correctness**

**of the information provided on this form \***

**[ ] yes**

1. **Comments**